



Talent Acquisition Sourcer

About the role

We are looking for a **Talent Sourcer** to join our team and manage the first stage of the recruiting process.

Talent Sourcer responsibilities include using various channels to look for potential candidates, contacting passive candidates and building talent pipelines for future hiring needs.

Responsibilities:

- Interact with potential candidates on social media and professional networks (e.g. LinkedIn, Github and so forth);
- Craft and send recruiting emails;
- Creating relationships with key business stakeholders by gaining an understanding of business requirements, managing hiring managers' expectations, challenging thinking and providing specialist recruitment expertise and advice;
- Develop candidate talent pipelines through sourcing channels, recruitment campaigns, internet searches, networking groups, social media, database search, and referrals;
- Promote our employer brand online and offline.

Experience & skills which can make you the one:

- 1 year of experience as a Talent Sourcer or similar role;
- Hands-on experience with sourcing techniques (e.g. recruiting on social platforms and crafting Boolean search strings);
- Solid verbal and written communication skills;
- Ability to positively present our clients and open roles to potential candidates;
- Effective time-management abilities;
- Proactive approach, with the ability to identify ways to improve sourcing processes;
- Willingness to learn and further professional development in the area of recruitment;
- Very good knowledge of English.

Sincerely yours,
Charlie's Angel